

Collaborative Name	Bedfordshire & Hertfordshire
Date of Event	27 September 2006
Attendance	Carol Nolan; George Cobb; Eddie Turner; Susan Hollins (LC)
Summary of discussion	<ol style="list-style-type: none"> 1. Discussion focussed on the theoretically increased size of the Collaborative, now part of East of England SHA. Given the span of the area it was thought best to continue with local groups while seeking to establish a firmer network for the Collaborative within the SHA. Currently there is no active link person for the SHA. This is being addressed by SH. 2. Brief consideration of the responses to the Baseline Questionnaire. The question was posed as to whether there would be a report to the SHA from the Collaborative highlighting where chaplaincy services fall short. There was also discussion about the need to clarify the terms 'Induction' and 'Trainee Programmes' within the Questionnaire content. 3. Three priorities: <ol style="list-style-type: none"> a. Adapting the service to stringent reduction in staff (missing one w/t chaplain at WHHT). b. Maintain the status Quo; complete the formulation of a Minimum Data Set for use by the chaplaincy staff; develop an appraisal system for the team. 4. Next Meeting: 0900 December 5, Finance Room, Tonman House.
Summary of action agreed	
Resources generated for inclusion	