

**CHAPLAINCY COLLABORATIVE MEETING**

**1 November 2006**

**WDC1 – Lakeside House**

**Present:** Karen Scott [KS] - Chair  
Martin Kerry [MK]  
Mark Burleigh [MB]  
Rukia Manjothi [RM]  
George Sarmezey [GS]

		<b>Action</b>
<b>1.</b>	<b>Apologies were received from:</b>  Lesley McCormack; Glen Martin; Jane Moulton; [Christopher Goodley]	
<b>2.</b>	<b>Minutes of Previous Meeting</b>  Minutes of meeting held on 30 <sup>th</sup> June accepted as accurate record  2.1 Matters Arising  - Chaplaincy events for part-time/volunteers  GM has set date for Northamptonshire. Leicestershire would wish for their day to be in January due to National Training day occurring in November.  GS raised the issue of content of the day  ACTIONS – KS to email GM and line manager to ascertain availability in 2007 in light of SHA arrangements.  To request an event in Leicestershire in January – date convenient to local Chaplaincy departments.  KS to ask for clarification from GM regarding content of training day and requested it be circulated to those who have booked on the event. Further, that the group can have sight to consider for the Leics day.  Also to ask for evaluation of day which includes what other topics people may be interested in.  It was agreed we may also wish to have two further events in March.	          <b>KS</b>  <b>KS</b>  <b>KS</b>  <b>KS</b>  <b>KS</b>

	<p>2.2 Training offered</p> <ul style="list-style-type: none"> <li>- only MB had responded. KS to send out template / reminder with short response deadline.</li> <li>- it should be noted that this is to be a resource for Chaplains.</li> </ul> <p><b>ACTION – KS to send template. All to complete by 27th November.</b></p>	<p><b>KS</b></p> <p><b>KS</b></p>
<p><b>3.</b></p>	<p><b>Questions to University Providers</b></p> <p>KS has received a number of responses from De Montfort University.</p> <p><b>ACTION</b> - KS to forward those received</p> <ul style="list-style-type: none"> <li>- MK agreed to do a synopsis</li> <li>- KS to provide list of Pre-Registration courses</li> <li>- KS to ask De Montfort about Common Foundation Programme – spirituality content</li> </ul> <p><b>NB</b> – it was also suggested at my meeting with Universities that Liz Anderson who works at University of Leicester – covers Inter-Professional Education, maybe a useful link. KS to contact and advise.</p> <p>Also need to consider where role of Healthcare Chaplains are covered – discussed this in pre-registration course or induction to organisation.</p> <p>MK advised Trent Collaborative are developing a leaflet which highlights the benefits / value of Chaplaincy.</p>	<p><b>KS</b></p> <p><b>MK</b></p> <p><b>KS</b></p> <p><b>KS</b></p> <p><b>KS</b></p>
<p><b>4.</b></p>	<p><b>SHA/Deanery</b></p> <p>KS to share new structure and advise how to respond.</p> <p>Both MK/GM are involved in this restructuring. MK's contract until Oct 2007 but not clear of what will happen beyond March 2007.</p> <p>It was agreed at next meeting, need to fully discuss future arrangements in light of restructuring.</p>	
<p><b>5.</b></p>	<p><b>A.O.B.</b></p> <p>Attached – Details of event in February – LMC asked this to be circulated.</p>	<p><b>KS</b></p>
<p><b>6.</b></p>	<p><b>Date of Next Meeting</b></p> <p><b>Thursday, 1 February : 12.00 – 2.00pm. Room TBC</b></p> <p><b>[NOTE – DS: ROOM + LUNCH X 8 PLUS 1 HALAL]***</b></p>	