

Collaborative Name	Trent
Date of Event	14 07 06 2 nd Meeting: Pleasley
Attendance	10 chaplains and managers
Summary of discussion	<ol style="list-style-type: none"> 1. Welcome, Introductions, Apologies. 2. Notes from previous meeting and recap for new attenders. 3. Consideration of draft Terms of Reference. Several changes proposed. MK to produce new draft. 4. Generating a Programme of Action for the Collaborative <ol style="list-style-type: none"> a) The meeting reviewed the 8 'priorities' generated from the groupwork at the Launch. Many of these could be captured under the rubric, <i>To ensure commissioning of adequate and equitable spiritual healthcare</i>. The Collaborative adopted this as its initial objective. b) Leverage The language of <i>benefits realization</i> (for service users, staff, the system) is a key approach. The Integrated Service Improvement Programme (ISIP) would provide a way into the planning agenda for spiritual healthcare. c) Process <ul style="list-style-type: none"> - Articulate benefits of chaplaincy services - Marshall evidence inc examples of good practice - Engage with commissioners - Profile to service user forums and also non-NHS providers d) First steps <ul style="list-style-type: none"> - Rita Hopkin to provide template for capturing benefits - Each Trust to complete by Aug 18 and send to Tim Couchman - Tim to pull together a report e) Other points <ul style="list-style-type: none"> - All will need to draw up a list of good practice - Multi-faith/Eq & Diversity agenda a further point of leverage - Dissemination of information on benefits of sp healthcare will be a key to influencing. Networks and key players will need to be mapped (eg Networks Forum – Kim Fell) - Tim Couchman already involved in pilots in Lincs for sp. healthcare interventions in Care of the Dying and Long Term Conditions pathways. 5. Other Business Communication All to update email contact list, adding names where possible. Particular regard to be paid to involving part-time and non-NHS chaplains. Martin Kerry to circulate list. Date of Next Meeting: 13 October 2006
Summary of action agreed	<p>Rita Hopkin to provide template for capturing benefits Each Trust to complete by Aug 18 and send to Tim Couchman Tim to pull together a report. All to list areas of good practice.</p> <p>Martin Kerry to produce revised draft terms of reference</p>

	All to update email contact list and extend contacts where possible.
Resources generated for inclusion	

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