

**Notes of N East Spiritual Healthcare Collaborative
Steering Group Meeting
Co Durham PCT Annfield Plain
Tuesday 5 June 2007
1.00 p.m.**

Present: Andrew Black, Nigel Goodfellow, Rosemary Granger, Paul Salter

1 Apologies for absence: Paul Brewis, Colin Jay, Kay Monaghan,

2 Notes of meeting held 27 March 2007 - Agreed

3 Matters arising

National Draft guidance for Commissioners- Since last meeting Tim Battle had sent a draft of the paper to be published later in the summer. Tim would like to meet with a local group of commissioners to discuss it further. During discussion it was felt important to have some clarity about who the paper was aimed at – PCTs and /or Trusts who employ chaplains. It was agreed that RG would consider who to invite to a meeting (possibly 2 chaplains, their line managers plus PCT reps?) and contact Tim to arrange.

Action RG

Noted that meetings of the Collaborative are now posted on the website - http://www.nhs-chaplaincy-collaboratives.com/col_ne.htm

Connecting for Health – Some progress continues to be made following discussion with CfH and the Information Commission. CfH are developing a national standard patient question to allow them to consent for their details to be passed to the chaplaincy dept.

4 18 September Collaborative - Harriet Mowatt (Aberdeen University) has agreed to present the findings from her review of the efficacy of Chaplaincy- completion due end April 07; it was suggested that Tim Battle should also be invited to speak about the Commissioning guidance. It was intended that as well as raising awareness of the value of chaplaincy the event would also help set the agenda and direction for the Steering Group and wider Collaborative.

The following actions were agreed:

PS- Invite Tim Battle

AB – Advise Durham University contract to be sent to RG, based on min. 30 places

Draft programme and circulate to those present today, then to Harriet and Tim

Draft invite letter for RG to send to PCT/Trust Chairs (for non exec directors) Chief Executives c.c. line managers of chaplains, and Collaborative mailing list.

NG – ask Chaplains for contact details of line managers at CHC meeting on 20 June

RG – send invite letter as above

5 Any other business - none

6 Future meetings

Steering Group – 15 August 9.30 a.m. John Snow House– (September Collaborative planning session)

24 September 1.00- 3.00 p.m. .John Snow house

Collaborative 18 September, Durham University

CHCC – 20 June “Personal Portfolios” – Freeman Hospital

13 & 14 November Training day- Reflective Practice- Andy Todd