

Caring For the Spirit NHS Strategy
West Midlands South Chaplaincy Collaborative Meeting

Minutes

23rd November 2006

NHS West Midlands
The Faith Centre
Walsgrave Hospital
Coventry

Present:

Edward Pogmore	George Eliot Hospital
Max Shepherd	Worcestershire Acute Trust
Frances Tyler	South Warwickshire General
Julie Cartwright	South Warwickshire PCT
Simon Moulton	Worcestershire Partnership Trust
Simon Betteridge	University Hospitals Coventry & Warwickshire
Peter Gale	South Warwickshire PCT
Hugh Priestner	University Hospitals Coventry & Warwickshire
Mark Folland	(NHS Yorkshire and the Humber)

Apologies:

Ian Furlong South Warwickshire General

1 Minutes of the last meeting (06/09/06)

There were two amendments to the minutes. First, it was noted that Peter Gale had sent his apologies to the last meeting. Second, that Data Collection bullet two should read 'The IT Dept at George Eliot have responded positively and helpfully with dataset follow up work.' It was also suggested that the minutes of meetings be circulated at least four weeks prior to the next meeting. With these amendments the minutes were accepted as a true record of proceedings.

2 Matters Arising

Approaching Research – Staffs University

Mark explained that a flyer for a one day taster session on this subject had recently been sent out to members of the Shropshire & Staffordshire, Birmingham and the Black Country and West Midlands South Collaboratives. The day was being jointly organised by Rob Merchant from the University of Staffordshire and Mark Folland 'Caring for the Spirit' Strategy.

There was some discussion as to the process of application following the flyer going out as people had not yet heard back from Staffordshire University. Mark agreed to contact Rob about this matter.

ACTION: Mark Folland to follow up with Rob Merchant

Data Collection

There was further discussion on this matter. Simon Moulton presented the work he and Edward Pogmore had completed on a method of data collection.

We discussed how the process of data collection was helping chaplains to think and learn more about the work they are doing and looking at different models of pastoral practice. There was general agreement that a teaching session for chaplains in the collaborative about the use of the dataset would be very beneficial. We discussed the importance of getting into the routine of collecting data and it was suggested that 'keeping the pc screen open' during the day was a good way of prompting data imputing. Max updated us about the situation in Worcester Trust Chaplaincy regarding data and the ongoing situation.

Data collection systems are in use at the George Eliot Hospital, University Hospitals Coventry & Warwick and in the Mental health Partnership. Simon Moulton agreed to send a copy of the dataset to Mark Folland who would attach it to the minutes of the meeting for general distribution.

We agreed to review progress of this work stream in the Collaborative at our meeting in July 2007

ACTION: Mark Folland to send out data sheets on receipt from Simon Moulton.
ACTION: Review progress at July Meeting.

3 Review of progress in West Midlands South Collaborative

We had an extensive discussion about the purpose and development of the Collaborative structure nationally and locally. We agreed that it was still 'early days' in the collaborative. We agreed that it was increasingly useful to meet as chaplains and to work to a professional development agenda. All agreed that it was a different atmosphere and agenda in the Collaborative compared to the local CHCC branch meetings.

We discussed the need to create a dialogue with other Collaboratives throughout the country and to develop a broad network of professional development in this way. Mark mentioned that a 'Caring for the Spirit' Collaborative website was soon to be launched by the Strategy Group which would encourage the cross fertilization of ideas and conversation in healthcare chaplaincy and beyond.

We discussed the importance in Collaborative development of people knowing one another and the variety of people's work. It was felt that knowing one another was a real strength in this Collaborative particularly as a number of chaplains are working together on specific projects, and some chaplaincies are working across sites.

4 Service Models

We discussed the need to make the connection between the dataset based mostly around numbers and a service model based around words. Those present saw a real need to be more active in promoting and publicising the work of healthcare chaplaincy in their trusts through writing a service model which would explain to patients, staff and the public what we do and how we do it. We also discussed the need to have user views in such a document. There was general agreement that we need both words and numbers to demonstrate our accountability. There was talk about 'getting into the real world' of the NHS and the need to have some idea about 'aims and objectives' in the chaplaincy department.

We talked about the need to highlight the qualitative aspects of our work. We thought about different ways to communicate what we do through leaflets; presentations to trust boards; PCTs and departments; website development and the like. We agreed that it was a high priority to develop a service model and that a Work Group would be established in the New Year for this purpose.

ACTION: Agenda item for next meeting

5 Transitional arrangements

We had a full discussion about the need to transfer some of the responsibilities for maintaining the Collaborative from Mark to other members. There was a general sense that this was both a reality and a need in order for the Collaborative to develop. There were also a number of comments indicating that the Collaborative now felt mature and integrated enough for this to happen. It was agreed that at the next meeting Mark would hand over chairing the meeting, preparing and sending out the agenda. He agreed to continue writing up the minutes for the time being.

6 Any Other Business

We arranged the following dates and venues for our Collaborative meetings during 2007/8

February '07	Thursday	22 nd	10 – 12.30	Walsgrave Hospital	Room tba
April	Monday	23 rd	10 – 12.30	Walsgrave Hospital	Room tba

July	Wednesday	11 th	12.30 – 3	Walsgrave Hospital	Room tba
November	Thursday	1 st	10 – 12.30	Walsgrave Hospital	Room tba
January '08	Wednesday	16 th	12.30 – 3	Walsgrave Hospital	Room tba

7 Date of next meeting

The next meeting will be held in the Faith Centre at Walsgrave Hospital on February 22nd 2007. If you have any items for the agenda please let me have them by 12th February 2007.

The meeting closed at 12.35