

**Caring
for the
Spirit
Project**

Spiritual Healthcare Development Unit (North
West)



**SHROPSHIRE & STAFFORDSHIRE
CHAPLAINCY COLLABORATIVE**

May 17th 2006

Dear Colleagues

At the end of the Chaplaincy Collaborative Launch Event in the Hilton Hotel, Bromsgrove on March 30th 2006 we arranged to meet again to organise more precisely the implementation of the project work streams at a local level.

**The date we agreed on was Thursday 25th May 2006 12.30 – 3pm.
Venue: Main Boardroom @ Shropshire & Staffordshire SHA, Mellor
House, Corporation Street, Stafford, ST16 3SR.
If you are attending please email me to confirm for catering purposes**

At this follow up meeting on May 25th Paula Potter who is our SHA lead will be present. This will give her the opportunity to follow up with you the proposal she made at Bromsgrove to offer a way of thinking about and developing our work through Action Learning Sets. Paula will explain more about this process and her offer to set these up for chaplains in this SHA at our meeting.

At the Bromsgrove Launch Event Rob Merchant a Lecturer in Spirituality and Health at Staffordshire University offered the services of the University to host a learning day around research. The proposed Caring for the Spirit Project day will focus on how to do a literature search, constructing a research evidence base, and following through to preparing a presentation. The day will be facilitated by experienced researchers using IT labs. I will let you know more details about this forthcoming day on May 25th.

You will have already received the notes from the Bromsgrove meeting which were sent out from the Birmingham & Black Country SHA in mid April. Please bring these with you as they will form a part of the meeting. At the meeting I will also be tabling the collated feedback from the baseline questionnaire which the project sent out to all Trust Chaplaincy team Leaders this January.

Paula and I look forward to welcoming you all to Mellor House on Thursday 25th May for our first Collaborative Meeting. Lunch will be served from 12.15 in the first floor Boardroom. Please find attached the agenda for this meeting.

Kind regards

Mark Folland

Lead Chaplain NW Region 'Caring for the Spirit NHS Project'.

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SHROPSHIRE AND STAFFORDSHIRE CHAPLAINCY COLLABORATIVE MEETING

**Thursday 25th May 2006
Boardroom, Mellor House, SS SHA Stafford**

**Lunch at 12.15
Meeting 12.45 – 15.00**

AGENDA

1. Welcome and introductions
2. Apologies
3. Data from the Bromsgrove Launch Event
4. Developing Research Skills Day - Rob Merchant
5. Action Learning Set – Paula Potter
6. Data from the project baseline questionnaire
7. A model for working as a collaborative
8. Action Planning

9. Date of next meeting